

THE NATIONAL ALUMNAE ASSOCIATION OF SPELMAN COLLEGE (NAASC)

May 18

2019

This document contains notice of the proposed amendments to be considered by the Association at the NAASC Annual Meeting, May 18, 2019, in Atlanta, Georgia. **PLEASE BRING A COPY OF THIS DOCUMENT WITH YOU TO THE ANNUAL MEETING – PAPER COPIES WILL NOT BE PROVIDED.**

In addition to stating the amendments in a formal manner, the proposed amendments are presented in three-column format: **Current Wording**; **Proposed Amendment**; and **If Adopted, Will Read**. Below each is the identity of the proposer, the rationale furnished by the proposer and the Constitution & Bylaw Committee's recommendation.

NAASC Constitution & Bylaws Committee

Danielle Butler Simmons, C'84, Chair

Keva Wright Berry, C'79

Charlann Jackson Sanders, C'84

Beth Sapp James, C'87

Tara Buckner, C'87, ex-officio

NOTICE OF
AMENDMENTS
TO NAASC
GOVERNING
DOCUMENTS FOR
THE 2019
ANNUAL
MEETING

**THE NATIONAL ALUMNAE ASSOCIATION OF SPELMAN COLLEGE (NAASC)
ANNUAL MEETING – MAY 18, 2019**

PROPOSED AMENDMENT TO THE NAASC CONSTITUTION

AMENDMENT #1: Corrects a clerical error that omitted the assistant corresponding secretary position in the Constitution.		
CURRENT WORDING	PROPOSED WORDING	IF ADOPTED, WILL READ
State ARTICLE to be amended	State how ARTICLE is being amended	State how ARTICLE will read, if adopted
<p>Article VI. – OFFICERS</p> <p>Section 1. Officers of the National Association</p> <p>A. Composition</p> <p>1. The elected officers of the National Association shall be: a President, a President-Elect, a Treasurer, an Assistant Treasurer, a Recording Secretary, an Assistant Recording Secretary, a Corresponding Secretary, and a Financial Secretary.</p> <p>2. The appointed officers of the National Association shall be: a Parliamentarian and an Archivist.</p>	<p>Section 1. Officers of the National Association</p> <p>A. Composition</p> <p>1. The elected officers of the National Association shall be: a President, a President-Elect, a Treasurer, an Assistant Treasurer, a Recording Secretary, an Assistant Recording Secretary, a Corresponding Secretary, an Assistant Corresponding Secretary, and a Financial Secretary.</p> <p>2. The appointed officers of the National Association shall be: a Parliamentarian and an Archivist.</p>	<p>Section 1. Officers of the National Association</p> <p>A. Composition</p> <p>1. The elected officers of the National Association shall be: a President, a President-Elect, a Treasurer, an Assistant Treasurer, a Recording Secretary, an Assistant Recording Secretary, a Corresponding Secretary, an Assistant Corresponding Secretary, and a Financial Secretary.</p> <p>2. The appointed officers of the National Association shall be: a Parliamentarian and an Archivist.</p>
<p>Proposed by: Constitution & Bylaws Committee</p> <p>Rationale: The amendment corrects an omission from the constitution and bylaws.</p> <p>Bylaws Committee Recommendation: Adopt</p>		

**THE NATIONAL ALUMNAE ASSOCIATION OF SPELMAN COLLEGE (NAASC)
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PROPOSED AMENDMENT TO THE NAASC CONSTITUTION

AMENDMENT #2: Corrects a clerical error that omitted the assistant corresponding secretary position in the Constitution.

CURRENT WORDING	PROPOSED WORDING	IF ADOPTED, WILL READ
State ARTICLE to be amended	State how ARTICLE is being amended	State how ARTICLE will read, if adopted
<p>Article VI. – OFFICERS</p> <p>Section 1. Officers of the National Association</p> <p>B. Election</p> <p>Election to the offices of President-Elect, Recording Secretary, Assistant Recording Secretary, Treasurer, Assistant, Treasurer, Corresponding Secretary, and Financial Secretary, shall be by majority vote, or a number of votes equal to a quorum as indicated in Article III, Section 4 of the By-Laws, by mail preceding the Annual Meeting of the Association from among those candidates nominated as provided for in Part C of this section.</p> <p>1. The election process shall include the appointment of an Elections Committee and a Credentials Committee.</p> <p>2. Voting shall take place by mail a minimum of sixty days prior to the Annual Meeting of the Association.</p>	<p>Section 1. Officers of the National Association</p> <p>B. Election</p> <p>Election to the offices of President-Elect, Recording Secretary, Assistant Recording Secretary, Treasurer, Assistant, Treasurer, Corresponding Secretary, Assistant Corresponding Secretary and Financial Secretary, shall be by majority vote, or a number of votes equal to a quorum as indicated in Article III, Section 4 of the By-Laws, by mail preceding the Annual Meeting of the Association from among those candidates nominated as provided for in Part C of this section.</p> <p>1. The election process shall include the appointment of an Elections Committee and a Credentials Committee.</p> <p>2. Voting shall take place by mail a minimum of sixty days prior to the Annual Meeting of the Association.</p>	<p>Section 1. Officers of the National Association</p> <p>B. Election</p> <p>Election to the offices of President-Elect, Recording Secretary, Assistant Recording Secretary, Treasurer, Assistant, Treasurer, Corresponding Secretary, Assistant Corresponding Secretary and Financial Secretary, shall be by majority vote, or a number of votes equal to a quorum as indicated in Article III, Section 4 of the By-Laws, by mail preceding the Annual Meeting of the Association from among those candidates nominated as provided for in Part C of this section.</p> <p>1. The election process shall include the appointment of an Elections Committee and a Credentials Committee.</p> <p>2. Voting shall take place by mail a minimum of sixty days prior to the Annual Meeting of the Association.</p>

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<p>3. All officers shall assume their duties on July 1 of the year in which they are elected.</p> <p>4. The Recording Secretary, Assistant Recording Secretary, and Financial Secretary shall be elected on alternate years from the election of all other officers.</p>	<p>3. All officers shall assume their duties on July 1 of the year in which they are elected.</p> <p>4. The Recording Secretary, Assistant Recording Secretary, and Financial Secretary shall be elected on alternate years from the election of all other officers.</p>	<p>3. All officers shall assume their duties on July 1 of the year in which they are elected.</p> <p>4. The Recording Secretary, Assistant Recording Secretary, and Financial Secretary shall be elected on alternate years from the election of all other officers.</p>
<p>Proposed by: Constitution & Bylaws Committee</p> <p>Rationale: The amendment corrects an omission from the constitution and bylaws.</p> <p>Bylaws Committee Recommendation: Adopt</p>		

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PROPOSED AMENDMENT TO THE NAASC BYLAWS

AMENDMENT #3: Eliminates the position of NAASC Vice President and creates the position of NAASC Representative/Liaison		
CURRENT WORDING	PROPOSED WORDING	IF ADOPTED, WILL READ
State ARTICLE to be amended	State how ARTICLE is being amended	State how ARTICLE will read, if adopted
<p>Article 1 – DUTIES OF OFFICERS</p> <p>Section 4. Vice President</p> <p>A. If the Vice President, as Director of Alumnae Affairs, is an alumna of Spelman College, she shall perform the duties as directed by the President of the College and she shall perform the duties as directed by the President of the National Alumnae Association of Spelman College. The duties of the latter include, but are not limited to duties listed hereinafter in subsections B through J. If the Director of Alumnae Affairs is not an alumna of the College, that person will have the title “Liaison”. There will be no Vice President. She/he will act as a liaison and will not have voting privileges or have the duties enumerated in subsections B and D.</p> <p>B. She shall, in the event of the absence or inability of the President and President-Elect, convene the Executive Committee.</p> <p>C. She shall act as campus liaison between the President of the college,</p>	<p>Section 4. Vice President</p> <p>A. If the Vice President, as Director of Alumnae Affairs, is an alumna of Spelman College, she shall perform the duties as directed by the President of the College and she shall perform the duties as directed by the President of the National Alumnae Association of Spelman College. The duties of the latter include, but are not limited to duties listed hereinafter in subsections B through J. If the Director of Alumnae Affairs is not an alumna of the College, that person will have the title “Liaison”. There will be no Vice President. She/he will act as a liaison and will not have voting privileges or have the duties enumerated in subsections B and D.</p> <p>B. She shall, in the event of the absence or inability of the President and President-Elect, convene the Executive Committee.</p> <p>C. She shall act as campus liaison between the President of the college,</p>	<p>Section 4. NAASC Representative/Liaison</p> <p>A. The duties of the NAASC Representative include, but are not limited to, duties listed hereinafter in sections B through G.</p> <p>B. She shall serve as a Representative to the Executive Committee, with non-voting rights.</p> <p>C. She shall act as campus liaison between the SC President, campus groups and activities, and the NAASC.</p> <p>D. She shall make on-campus arrangements for NAASC meetings and provide input to logistical arrangements and program content.</p> <p>E. She shall maintain the roster of executive committee and local chapter officers and update the roster according to information provided by the NAASC National President.</p> <p>F. She shall attend all regional meetings and provide up-to-date information on the College and/or Office of Alumnae Engagement.</p>

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<p>campus groups and activities, and the National Alumnae Association.</p> <p>D. She shall, in the event of vacancies of the offices of both the President and President-Elect, call a special meeting of the Executive Committee to select a president for the unexpired term.</p> <p>E. She shall make on-campus arrangements for NAASC meetings and provide input to logistical arrangements and program content.</p> <p>F. She shall communicate with alumnae interested in starting local NAASC chapters.</p> <p>G. She shall conduct on-site, new-chapter orientation with the support of the respective regional coordinator and serve as a major resource person for the training and development of chapters.</p> <p>H. She shall maintain the roster of local chapter officers and update the roster according to each chapter's election style.</p> <p>I. She shall attend all regional meetings and provide up-to-date information on the college and/or NAASC to attendees.</p> <p>J. She shall facilitate the operations of NAASC by ordering supplies when requested, ordering membership cards, routing invoices for payment,</p>	<p>campus groups and activities, and the National Alumnae Association.</p> <p>D. She shall, in the event of vacancies of the offices of both the President and President-Elect, call a special meeting of the Executive Committee to select a president for the unexpired term.</p> <p>E. She shall make on-campus arrangements for NAASC meetings and provide input to logistical arrangements and program content.</p> <p>F. She shall communicate with alumnae interested in starting local NAASC chapters.</p> <p>G. She shall conduct on-site, new-chapter orientation with the support of the respective regional coordinator and serve as a major resource person for the training and development of chapters.</p> <p>H. She shall maintain the roster of local chapter officers and update the roster according to each chapter's election style.</p> <p>I. She shall attend all regional meetings and provide up-to-date information on the college and/or NAASC to attendees.</p> <p>J. She shall facilitate the operations of NAASC by ordering supplies when requested, ordering membership cards, routing invoices for payment,</p>	<p>G. She shall facilitate the operations of NAASC by ordering supplies when requested, ordering membership cards, routing invoices for payment, securing volunteers or paid staff for program support such as mailings, typing, photocopying and telephone communications.</p> <p>H. If the Director of Alumnae Engagement is not an alumna of the College, that person will have the title "Liaison". As Liaison, the Director will have the duties enumerated in parts C through G.</p>
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<p>securing volunteers or paid staff for program support such as mailings, typing, photocopying and telephone communications.</p>	<p>securing volunteers or paid staff for program support such as mailings, typing, photocopying and telephone communications.</p>	
<p>Proposed by: Constitution & Bylaws Committee</p> <p>Rationale: The NAASC and the College have executed a Memorandum of Understanding that clarifies the duties of the Director of Alumnae Engagement of Spelman College as it pertains to the NAASC. This amendment eliminates the position of NAASC Vice President and creates the position of NAASC Representative/Liaison, with duties and rights of said position.</p> <p>Bylaws Committee Recommendation: Adopt</p>		

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PROPOSED AMENDMENT TO THE NAASC BYLAWS

AMENDMENT #4: Eliminates each, and every, instance of the wording “NAASC Vice President” and/or “Vice President” from the NAASC Constitution and NAASC Bylaws, as this position no longer exists.

CURRENT WORDING	PROPOSED WORDING	IF ADOPTED, WILL READ
State ARTICLE to be amended	State how ARTICLE is being amended	State how ARTICLE will read, if adopted
<p>Proposed by: Constitution & Bylaws Committee</p> <p>Rationale: The NAASC and the College have executed a Memorandum of Understanding that clarifies the duties of the Director of Alumnae Engagement of Spelman College as it pertains to the NAASC, and eliminates the position of NAASC Vice President. This amendment follows the previous amendment and eliminates all verbiage from the NAASC Constitution and Bylaws containing the words NAASC Vice President/ Vice President.</p>		